

Order of Bacon's Rebellion 1675 - 1677

Long-Form Application Instructions

Read these instructions **before** you complete your application.

Use this Form if you have never proven this lineage for membership in another Society, or if you wish to have this lineage reviewed specifically by our Genealogist. If you have used this lineage previously, consult with the Genealogist about obtaining our Short-Form Application. In order to use the Short-Form Application, your lineage must have been reviewed from start to finish by a Genealogist/Registrar of one of our approved lineage societies.

This is a form-fill tab-and-type PDF document that can be opened in Adobe Acrobat or any other PDF software. If you do not have Adobe Reader, visit their website and download the program. The site is safe and the program is free. Most computers already have the software installed.

FIRST: Do not prepare this application in your e-mail server. DOWNLOAD the Application, and name it "OFGD app – Smith, John" (insert your name), and make sure it saves as a DOT PDF (not an UNDERSCORE PDF). This: .pdf not this: _pdf

SECOND:

Page 1: Select the appropriate box in the upper left-hand corner by left-clicking on it with your mouse.

Line 1: Provide your FULL name (First, Middle, Maiden, Last).

Line 2: Enter your spouse's name. If your spouse is deceased, put "Deceased." If you are divorced, put "Divorced." This is so we know how to address correspondence to you. NOTE: The name of your spouse will begin at the right-hand margin and work its way inward. This is as it should be.

Line 3: Enter your name PRECISELY as you wish it to appear on your membership certificate.

Line 4: There are FOUR fields on this line. Enter your street address in the first field; then TAB to the second field and enter your city; TAB to the third field and enter your TWO-LETTER state abbreviation; TAB to the fourth field and enter your ZIP+4. You must use the ZIP+4 on this application. DO NOT enter hyphens. The program will do it for you. A list of two-letter abbreviations may be found in numerous places on the internet.

Line 5: Enter your telephone number – TEN digits; no hyphens. When you tab to the next field, the program will insert the appropriate markings in your telephone number. Tab to enter your e-mail address.

Line 6: Provide the name of your Bacon's Rebellion Ancestor.

Line 7: Do not enter anything in this field. The Genealogist will enter the appropriate references for your lineage.

Pages 2-7:

Complete each genealogical block as follows, remembering that for the FIRST block, it will contain YOUR BIRTH NAME in the first field. DO NOT enter married names on the First lines of any block.

Complete each line as appropriate. DATES should be written as 04 Oct 1955, NOT October 4, 1955. In the event supporting records refer to a date as "4th day 12th 1655," **PROVIDE THE DATE IN THAT FASHION.** Do not attempt to translate the date to the Gregorian calendar.

Places should be written as city/county/state.

Towns in other countries are also located in provinces. Provide the names of those provinces. EXAMPLE: It is NOT "Ottawa/Canada." It is "Ottawa/Ontario/Canada." It is not "Horsham/England." It is "Horsham/Sussex/England." Such information can be found easily on the internet.

When completing the "Proofs" section of each block, DO NOT "explain" what information each proof contains. In almost all cases, that is obvious. Your space in each section is limited, but sufficient for submission of ample records to document each generation.

Refer to birth, death and marriage certificates simply as B/C of _____; D/C of _____; M/C.

At the top right-hand corner, indicate the generation(s) for which that documentation is being submitted. EXAMPLE: Your birth certificate pertains to generations 1 & 2, in that it addresses your own birth information AND links you to your parents at generation 2. THEN: Within a given document, underscore each item you wish to have considered for review.

When primary documentation is not available, other allowable secondary sources may be used to prove the lineage. Examples of such documentation are:

- federal and state censuses (citing year and state, as above, “1900 Census-VT”);
- Social Security death index transcripts (cited as “SSDI”);
- tombstone transcriptions (as found in a published source);
- photographs of tombstones (with the name and location of the cemetery stated on reverse of photograph, cited as “TS – Name of Cemetery, City, ST);
- bible records (must include copyright page, cited as “Person’s name, year of publication”); bibles will likely only be acceptable when the handwritten entries were clearly made contemporarily with the events they record;
- wills, estate documents, and deeds (cited to include Person’s name, location of Will Book or Deed Book, number or letter of Will Book or Deed Book, page number”);
- military pension records (cited to include name of soldier and pension number);
- obituaries (cited to include the words “obituary of,” the name of decedent, and the name and date of newspaper);
- published genealogies (as indicated below in yellow), and
- other similar genealogical records.

Published genealogies that do not provide original source citations **may not be** acceptable. Manuscripts and family letters will be considered on a case-by-case basis. References to books may be given as “D. Richardson, PLANTAGENET ANCESTRY (2015), 5:337.” Once you have cited to that work, subsequent citations need only read “Richardson, above, 5:562.”

Each generation **must be LINKED** to the one preceding it and supported by evidence. Just because people of the same surname are buried in the same cemetery, this does not prove family or generational connection unless the relationship is specifically stated on the tombstone (or other cemetery documentation) submitted.

Find-a-Grave entries **MAY NOT BE** acceptable. They are reviewed on a case-by-case basis.

DO NOT use GEDCOMS, the IGI, and other family Internet sources. These are **unacceptable** forms of evidence.

ONCE YOU HAVE ASSEMBLED YOUR DOCUMENTS BY GENERATION: CLIP (don’t staple) all pages (including the Title Page [or Cover Page] from a given source together and in order, with the Title Page or Cover Page first. **A copy of the Title Page must be included from all published sources.**

DO NOT BIND YOUR EVIDENCES.

THIRD: SAVE the document by clicking on the “floppy disk icon” at the top left of the window on your computer.

FOURTH: Attach your application to a fresh e-mail message, and send it to the Genealogist, Jim Partin, whose e-mail address is below. Once he receives it, he will review the information, make minor conforming changes, and insert the appropriate references for your line of descent from your Founder Ancestor to your. Once he has returned it to you, you will need to print it, sign it, date it, and mail it to him, as follows:

Write two checks:

One for \$225 payable to “Order of Bacon's Rebellion 1675 - 1677”

One for \$50 payable to “Jim Partin”

The first check covers the cost of your life dues and certificate.

The second check covers the cost of your registration.

FIFTH: **Review these instructions again before submitting your Application in order to ensure you have followed them properly.**

Mail your signed application, checks, and all evidences to the Genealogist, whose address appears below by First-Class, Priority mail, FedEx or UPS.

DO NOT send packages Certified, Registered, or in any other way that requires a signature, as they will not be retrieved from the Post Office.

BE SURE TO keep your application on your computer until you have received notification that you are a member. After that, you may delete it if you wish or retain it for possible use with another Society’s application.

Jim Partin, Genealogist
Order of Bacon's Rebellion 1675 - 1677
408 S Emerald Woods Run
Farmington, AR 72730-7098
(352) 333-3010
E-Mail: JimPartin1@gmail.com

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